



# BGL Event Terms and Conditions

These terms and conditions explain BGL's obligations as a service provider and your obligations as a customer.

## Definition

**Event** means any BGL hosted training course, webinar, conference or other type of event.

## Terms

- Your registration includes entry for one person to the event or training course..
- Payment is required for confirmation of your registration.
- BGL reserves the right to reject or accept your registration at any time.
- These terms apply to all registrations for the event. When you register, you acknowledge and accept these terms in full.

## Cancelling / Transferring Event

Registrations can be cancelled, transferred to another date or transferred to a different attendee. Notice of change must be provided 2 business days before the scheduled course or event. When the notice period is not met, full course fees will apply.

## Event Cancellation

BGL reserves the right to cancel or move scheduled courses or events. If the event or training course is cancelled, clients registered for the course will have the option to transfer to another course or receive a full refund of course fees.

## COVID-19

If our ability to host an event is impacted by government COVID-19 restrictions, BGL;

- a. may proceed with the scheduled event in a virtual format; or
- b. cancel or move the scheduled event (see *Event Cancellation*)

## Privacy

Your privacy is important to us. Information collected during your registration is for BGL use only, unless you have consented to share your details with event partners.

BGL uses Lead Capture technology at events. By scanning your event QR code you are providing the third party with your contact details.

For more information on the BGL's Privacy Policy visit the [BGL Website](#).



## **BGL Contact Details**

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