



# BGL Event Terms and Conditions

These terms and conditions explain BGL's obligations as a service provider and your obligations as a customer.

## Definition

**Event** means any BGL hosted training course, webinar, conference or other type of event.

## Terms

- Your registration includes entry for one person to the event.
- Payment is required to confirm your registration.
- BGL reserves the right to reject or accept your registration at any time.
- These terms apply to all registrations for the event. When you register, you acknowledge and accept these terms in full.

## Cancellation/transferring event

Registrations can be cancelled, transferred to another date or transferred to a different attendee. Notice of the change must be provided 3 business days before the scheduled event. Should the notice period not be met, full event fees will apply.

If you are unable to attend, notify BGL 3 business days or more prior to the event for a full refund of the event fee (excluding service fees).

## Event cancellation

BGL reserves the right to cancel or move scheduled events. If the event is cancelled, clients registered for the event can transfer to another event or receive a full refund of the event fee (excluding service fees).

## Use of Personal Information

For more information on how BGL handles your personal information, please refer to our [Privacy Policy](#).

## BGL contact details

BGL Corporate Solutions Pty Ltd  
Suite 2, 606-608 Hawthorn Road  
(PO Box 8063) Brighton East, 3187  
Victoria, Australia

ABN: 60 606 354 079  
Phone: +61 3 9530 6077 / 1300 654 401  
Email: [events@bglcorp.com.au](mailto:events@bglcorp.com.au)  
Website: [www.bglcorp.com](http://www.bglcorp.com)